

APPENDIX 17A SAMPLE ADMINISTRATIVE RULE 17 PETITION

Come now the Courts of \_\_\_\_\_ County and petition the Supreme Court for relief under [Ind. Administrative Rule 17](#). In Support of this petition, the courts inform the Supreme Court as follows:

1. The courts of \_\_\_\_\_ County have convened in banc and have determined:

A. That of the fifteen (15) staff personnel, of all the courts combined, nine (9) are absent because of the \_\_\_\_\_ virus and are expected to be absent for up to four (4) weeks.

B. That of the ten (10) clerk staff personnel, six (6) are absent because of virus and are expected to be absent for up to four (4) weeks.

C. That three (3) of the five (5) judges are absent because of the virus and are expected to be absent for up to four (4) weeks.

D. That the \_\_\_\_\_ County health department has declared a local health emergency, closed all local schools, banned all public gathering, and has issued quarantine orders.

E. That the local courts have appointed Judge \_\_\_\_\_ as the presiding Judge for this emergency.

The judges of \_\_\_\_\_ County request that the Supreme Court declare that an emergency exists in \_\_\_\_\_ County under the authority of Ind. [Admin. R. 17](#), and to make appropriate emergency orders for \_\_\_\_\_ County directing and allowing the courts and clerk of \_\_\_\_\_ County to alter, modify, and suspend necessary procedures as provided in the emergency plan submitted herewith, so as to appropriately address this emergency.

DONE at Indianapolis, Indiana, this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Judge